

STETCHWORTH PARISH COUNCIL

Clerk: Mrs. Karen Peck
Email: clerk@stetchworth-pc.gov.uk

MINUTES

8th January 2026 at The Ellesmere Centre (Gredley Room) at 7pm.

Present: Councillor Wayne Bell Chair (WB), Sharp (AS), Breen (SB) and District Councillor Lay

080126/1 Apologies for Absence (Local Government Act. 1972 s.85 (1))

Apologies were received from Parish Councillor Puddick and France. County Councillor Edge also sent apologies. All apologies were accepted.

080126/2 To Receive Declarations of Pecuniary and non-Pecuniary Interest

None were made.

080126/3 Open Forum for Public Participation

No matters were raised.

080126/4 To Approve the Minutes of Stetchworth Parish Council held on November 6th 2025

The Parish Council meeting minutes of 6th November 2025 were approved unanimously, with one minor alteration to 6th November 2025 minutes, with one minor correction to 061125/5 (1) AS declared objection not abstention. Motion carried.

080126/5 District & County Councillors' Reports

County Councillor Edge sent a full written report that was circulated to all prior to the meeting.

District Councillor Lay gave a brief verbal report cover planning and the Newmarket Branch of Citizens Advice.

District Councillor Sharp gave a brief verbal report covering Kingsway's Solar Targeted Consultation and Combined Authority Transport Committee.

080126/6 The Ellesmere Centre Report

AS updated Council on the forming of the Working Group and it was hoped that the project could start towards the end of 2026.

080126/7 Council Business:

1. To note Councillor Resignation
It was noted that on November 6th Limara Kempton resigned as Parish Councillor to Stetchworth. Everyone passed on their thanks for her work on the Parish Council and wished her well.
2. To approve the Parish Council Budget for 2026-27
The Parish Council discuss and approved the 2026-27 budget at £21082.00. Motion carried unanimously.
3. To set the Parish Precept for 2026-27
The Parish Council approved the 2026-27 Precept request at £21082.00. Motion carried unanimously.
4. Update on Parking concerns High Street
The Parish Council noted the proactive communication drive conducted by the Nursery and wished to thank them for their continued efforts to make the High Street a safe place for everyone. People are asked to park safely and considerably, not causing hazards to other road users and pedestrians.
5. To discuss the Neighbourhood Plan Funding pot from ECDC
The Parish Council noted the funding made available by ECDC and due to the linear nature of the village it was agreed to not to proceed with this costly plan at this time. Motion carried unanimously.

080126/8 a) Finance - to approve accounts for payment:

December		
HMRC, Wages and Expenses	BACs	£635.42
RH Landscapes – Grass cutting	BACs	£253.20
TBM – Microsoft 365 and domain and support	BACs	£127.35
Unity Trust Bank – service charge	BACs	£6.00
Redshoes Accounting - payroll	BACs	£50.40
MWP – Wall Repair	BACs	£220.00
MWP – Fence Repair	BACs	£380.00
January 2026		
ICO – Data Protection Fee	DD	£47.00
HMRC, Wages and Expenses	BACs	TBC
Unity Trust – Service Charge	BACs	£6.00
TBM – Microsoft 365 and domain and support	BACs	£75.75
Ellesmere Centre – Hire	BACs	£12.00
St Peters Church – LHL service inv 200260	BACs	£40.80

All payments were unanimously approved.

b) To note monies received:

HMRC VAT Reclaim – £820.15

All income was unanimously approved.

c) To accept bank reconciliations for 31st December 2026

The bank reconciliation up until 31st December 2025 was approved unanimously.

080126/9 (a) Planning

To receive planning application decisions and tree works: -

25/00929/FUL Ellesmere Centre, Stetchworth – approved

First floor over the existing squash court, through floor it to provide wheelchair access, new fire escape doors and emergency escape stair, new windows to SE elevation.

(b) To consider planning applications received: -

None

080126/10 Date of Next Meeting & Matters for Future Consideration –12th March at 7pm Gredley Room, The Ellesmere Centre

Meeting closed at 19.40

K Peck
Clerk and RFO
Stetchworth Parish Council

W Bell
Chair
Stetchworth Parish Council